



NEW CUSTOMER INFORMATION SHEET

Importer Name: _____

Physical Address: _____

Contact for US Customs Related Matters: _____

Telephone: _____

Email: _____

Product HTS Database: *Please check the box that applies*

- A product database will be provided
- HTS Codes are provided on a per Shipment Basis
- HTS Codes are provided on the commercial documents
- We need assistance with HTS codes
- Other _____ (please specify other method)

US Customs Bond: *Please check the box that applies*

- We have a Continuous Bond
- We do not have a Continuous Bond
- Unknown

Duty Payment with US Customs: *Please check the box that applies*

- We pay US Customs directly, and our Payer Unit number is _____
- We do not pay US Customs Directly

Special Requirements:

ADD/CVD _____

US Goods Returned _____

Free Trade Agreements _____

PGA Involvement _____

Duty Drawback _____

Other (please specify) _____

Billing Address:
(if different than above)

Billing Contact:

Telephone:

Email:

Billing Preference:

Email:

US Mail